

Thurrock: A place of opportunity, enterprise and excellence, where
individuals, communities and businesses flourish

Council

To the Members of Thurrock Council

The next meeting of the Council will be held at **7.00 pm** on **25 May 2016**

**Council Chamber, Civic Offices, New Road, Grays, Essex, RM17
6SL**

Membership of the Council:

Sue Gray (Mayor)
Cathy Kent (Deputy Mayor)

Tim Aker
John Allen
Chris Baker
James Baker
Jan Baker
Clare Baldwin
Russell Cherry
Colin Churchman
Gary Collins
Mark Coxshall
Jack Duffin
Tony Fish
Leslie Gamester
Oliver Gerrish
Robert Gledhill
Garry Hague

James Halden
Graham Hamilton
Shane Hebb
Clifford Holloway
Victoria Holloway
Roy Jones
Tom Kelly
John Kent
Martin Kerin
Steve Liddiard
Brian Little
Susan Little
Sue MacPherson
Ben Maney
Tunde Ojetola
Bukky Okunade

Terry Piccolo
Jane Potheary
David Potter
Joycelyn Redsell
Barbara Rice
Gerard Rice
Sue Sammons
Angela Sheridan
Peter Smith
Graham Snell
Luke Spillman
Deborah Stewart
Michael Stone
Pauline Tolson
Aaron Watkins
Kevin Wheeler



Lyn Carpenter
Chief Executive

Agenda published on: 17 May 2016

Agenda

Open to Public and Press

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3 To elect and install the Mayor for the municipal year 2016-17	
4 Items of Urgent Business	
To receive additional items that the Mayor is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972.	
5 To elect and install the deputy Mayor for the municipal year 2016-17	
6 Declaration of Interests	
To receive any declaration of interests from Members.	
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Queries regarding this Agenda or notification of apologies:

Please contact Jenny Shade, Senior Democratic Services Officer by sending an email to Direct.Democracy@thurrock.gov.uk

PROVISIONAL Dates of Council:

29 June 2016, 27 July 2016, 28 September 2016, 26 October 2016, 30 November 2016, 25 January 2017, 22 February 2017, 29 March 2017, 24 May 2017 (Annual Council)

Information for members of the public and councillors

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- You should connect to TBC-CIVIC
- Enter the password **Thurrock** to connect to/join the Wi-Fi network.
- A Terms & Conditions page should appear and you have to accept these before you can begin using Wi-Fi. Some devices require you to access your browser to bring up the Terms & Conditions page, which you must accept.

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How to view this agenda on a tablet device



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Members of the Council should ensure that their device is sufficiently charged, although a limited number of charging points will be available in Members Services.

To view any “exempt” information that may be included on the agenda for this meeting, Councillors should:

- Access the modern.gov app
- Enter your username and password

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

What is a Non-Pecuniary interest? – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

Unless you have received dispensation upon previous application from the Monitoring Officer, you must:

- Not participate or participate further in any discussion of the matter at a meeting;
- Not participate in any vote or further vote taken at the meeting; and
- leave the room while the item is being considered/voted upon

If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps

Non- pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.

PROCEDURE FOR MOTIONS

No speech may exceed 3 minutes without the consent of the Mayor [Rule 19.8], except for the proposer of any motion who shall have 5 minutes to move that motion (except on a motion to amend where the 3 minute time shall apply) [Rule 19.8(a)]

All Motions will follow Section A and then either Section B or C

- | | | | |
|-----------|----|--|----------------------------|
| A. | A1 | Motion is moved | [Rule 19.2] |
| | A2 | Mover speaks | [Rule 19.8(a) (5 minutes)] |
| | A3 | Seconded | [Rule 19.2] |
| | A4 | Secunder speaks or reserves right to speak | [Rule 19.3] (3 minutes) |

Then the procedure will move to either B or C below:

B.		C.	
IF there is an AMENDMENT (please see Rule 19.23)		If NOT amended i.e. original motion	
B1	The mover of the amendment shall speak (3 mins).	C1	Debate
B2	The seconder of the amendment shall speak unless he or she has reserved their speech (3 mins).	C2	If the seconder of the motion has reserved their speeches, they shall then speak
B3	THEN debate on the subject .	C3	The mover of the substantive motion shall have the final right of reply
B4	If the seconder of the substantive motion and the amendment reserved their speeches, they shall then speak	C4	Vote on motion
B5	The mover of the amendment shall have a right of reply		
B6	The mover of the substantive motion shall have the final right of reply		
B7	Vote on amendment		
B8	A vote shall be taken on the substantive motion, as amended if appropriate, without further debate		

Vision: Thurrock: A place of **opportunity**, **enterprise** and **excellence**, where **individuals**, **communities** and **businesses** flourish.

To achieve our vision, we have identified five strategic priorities:

1. Create a great place for learning and opportunity

- Ensure that every place of learning is rated “Good” or better
- Raise levels of aspiration and attainment so that residents can take advantage of local job opportunities
- Support families to give children the best possible start in life

2. Encourage and promote job creation and economic prosperity

- Promote Thurrock and encourage inward investment to enable and sustain growth
- Support business and develop the local skilled workforce they require
- Work with partners to secure improved infrastructure and built environment

3. Build pride, responsibility and respect

- Create welcoming, safe, and resilient communities which value fairness
- Work in partnership with communities to help them take responsibility for shaping their quality of life
- Empower residents through choice and independence to improve their health and well-being

4. Improve health and well-being

- Ensure people stay healthy longer, adding years to life and life to years
- Reduce inequalities in health and well-being and safeguard the most vulnerable people with timely intervention and care accessed closer to home
- Enhance quality of life through improved housing, employment and opportunity

5. Promote and protect our clean and green environment

- Enhance access to Thurrock's river frontage, cultural assets and leisure opportunities
- Promote Thurrock's natural environment and biodiversity
- Inspire high quality design and standards in our buildings and public space

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100 Years in Memoriam

Remembering Thurrock's Fallen of World War One

Each month during the centenary period of the First World War, Thurrock Council will pay tribute to the 834 local residents known to have lost their lives due to causes associated with the war and their service. At each meeting of Council until November 2018, the 100th anniversary of signing of the Armistice with Germany, a Roll of Honour will be published with the agenda detailing the casualties from that month 100 years ago to commemorate the sacrifice made by Thurrock residents.

May 1916

DATE	SURNAME	FIRST NAME	AGE	WARD	RANK	SERVICE	DIED
01-May	TERRY	WALTER	21	TIL	PTE	WEST SURREY - 8	FRANCE
01-May	THOMPSON	FREDERICK ERNEST	18	TIL	PTE	WEST KENT - 1	FRANCE
16-May	HILLS	ARTHUR THOMAS	23	STIFF	PTE	ESSEX - 11	BELGIUM
23-May	SKILTON	WILLIAM FREDERICK	22	AVE	RFMN	KRRC - 1	FRANCE
31-May	MILLER	ALFRED	27	G	PTE	ESSEX - 1	FRANCE
31-May	SUTCLIFFE	THOMAS EDWARD	20	G	STKR	ROYAL NAVY	JUTLAND
31-May	LOURY	PATRICK	55	SLH	STAFF S.M.	ASC	HOME

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Minutes of the Meeting of the Council held on 23 March 2016 at 7.00 pm

Present: Councillors Sue Gray (Mayor), Cathy Kent (Deputy Mayor), Tim Aker, Chris Baker, Mark Coxshall (arrived 9.11), Leslie Gamester, Oliver Gerrish, Robert Gledhill, Yash Gupta (MBE), Graham Hamilton, Garry Hague, James Halden, Shane Hebb, Terence Hipsey, Clifford Holloway, Victoria Holloway, Barry Johnson, Roy Jones, Tom Kelly, John Kent, Martin Kerin, Charlie Key, Steve Liddiard, Brian Little, Susan Little, Sue MacPherson, Ben Maney, Tunde Ojetola, Bukky Okunade, Jane Potheary, Robert Ray, Joycelyn Redsell, Barbara Rice, Gerard Rice (arrived 7.42), Peter Smith, Graham Snell, Richard Speight, Deborah Stewart, Michael Stone, Kevin Wheeler and Lynn Worrall

Apologies: Councillors James Baker, Jan Baker, Clare Baldwin, Russell Cherry, Colin Churchman, Barry Palmer, Andrew Roast and Pauline Tolson

In attendance: Lyn Carpenter, Chief Executive
Steve Cox, Corporate Director of Environment and Place
Sean Clark, Director of Finance & IT
Roger Harris, Corporate Director of Adults, Housing and Health
Jackie Hinchliffe, Director of HR, OD & Transformation
David Lawson, Deputy Head of Legal and Governance
Karen Wheeler, Head of Strategy, Communications and Customer Service
Matthew Boulter, Principal Democratic Services Officer
Jenny Shade, Senior Democratic Services Officer

Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

161. Minutes

The Minutes of the meeting of Council held on the 24 February 2016 were approved as a correct record.

162. Items of Urgent Business

The Mayor informed the Council that she had not agreed to the consideration of any items of urgent business.

163. Declaration of Interests

Councillor Aker declared a non-pecuniary interest on Item 22, Motion 3, as he was a member of the European Parliament.

164. Announcements on behalf of the Mayor or the Leader of the Council

Firstly the Mayor invited all those present to reflect and remember Thurrock's fallen during World War One.

It was reported that the Mayor had written a letter of condolence to the Mayor of Brussels and the people of France in respect of the recent atrocities in Brussels. The Mayor announced that a book of condolence would be available for all Members and Members of the Public to sign, which would be located in the Civic Office reception area.

The Mayor stated that an event would be hosted by the Purfleet Heritage Centre on the 3 April 2016 to mark the first shooting down of a Zeppelin over England.

Finally the Mayor thanked all Councillors for their hard work this past municipal year.

The Leader of the Council, Councillor J Kent, stated that Councillor Key and Councillor Speight would be standing down after one term in office and thanked them for what had been achieved in the time they were in office and wished them well.

Councillor J Kent stated that Councillor Gupta would be retiring after 20 years in office having served in this time as Mayor and Member on Overview and Scrutiny Committees. He stated that Councillor Gupta was a steadfast and reliable member with a huge track record of volunteering. Councillor J Kent wished Councillor Gupta and his family well.

Councillor J Kent wished all those Members that were standing down a good rest and wished them well.

The Mayor invited Councillor Gupta to speak. Councillor Gupta thanked Councillor J Kent for his kind words and referenced some highlights of his career as an elected member. Councillor Gupta went on to thank Members and Officers for their support and hard work and the acceptance of himself and his family into Thurrock.

165. Questions from Members of the Public

A copy of the transcript of questions and answers can be viewed under the relevant meeting date at <http://democracy.thurrock.gov.uk/thurrock> and were attached at Appendix A to these minutes.

166. Petitions from Members of the Public and Councillors

The Mayor informed Members that, in accordance with the Council's Petition Scheme, the requisite notice had been given by one Member of the Public who wished to present a petition at the meeting.

George Abbott presented a petition on behalf of residents of Thurrock to say No to any new Thames Crossing proposals in Thurrock.

167. Petitions Update Report

Members received a report on the status of those petitions handed in at Council Meetings and Council Offices over the past six months.

168. Appointments to Committees and Outside Bodies, Statutory and Other Panels

There were no changes to appointments to Committees, Outside Bodies, Statutory and Other Panels declared.

169. Lower Thames Crossing - Council Consultation Response

The Leader of the Council, Councillor J Kent, presented the report which set out the Council's responses to Highways England's consultation on route options for a proposed Lower Thames Crossing and stated that Thurrock Council continues to be unanimously opposed to any Lower Thames Crossing at the proposed locations.

Councillor J Kent thanked Mr Abbott for presenting the petition "Say No to Any Crossings in Thurrock" to Council tonight and thanked all campaigners for their continued support and stated that they should be proud in the way that there were demonstrating themselves and the work undertaken so far.

Councillor J Kent stated the Thurrock Council's policy towards another Lower Thames Crossing had been opposed to government plans for a further river crossing in Thurrock and committed to continue campaigning.

Two public meetings had been held on 25 January and 25 February 2016 with the Planning Transportation and Regeneration Overview and Scrutiny holding an extended meeting on the 9 February 2016 to hold a Lower Thames Crossing Witness Session.

Councillor J Kent had written two letters to the Secretary of State for Transport on the 11 February and 29 February 2016 but to date had not received a reply. A further letter was also sent on the 15 March 2016 to the Chancellor of the Exchequer but still no reply had been received.

Councillor J Kent proposed that a further letter will be sent from all Group Leaders, which he encouraged them to sign tonight after Council and

reminded members to make their own representation before the deadline date.

Councillor Gledhill stated that Thurrock Council would continue to say no to any crossings in Thurrock not just for the residents of Thurrock but for the boroughs that join Thurrock. He stated that Highways England should listen to the residents of Thurrock to ensure the right decisions were made.

Councillor Gledhill shared his frustrations on the lack of documentation available on the consultation process and that roadshows should have been undertaken in more areas.

Councillor Snell stated that Government expect and encourage people to vote in the general election and that making the right decision on the proposed Lower Thames Crossing would give residents of Thurrock that good reason to vote.

Councillor Aker gave credit to all the campaigners of the Lower Thames Crossing and that with the progress made so far we may well win.

Councillor B Little thanked all those that attended the Overview and Scrutiny Witness Gathering Event and for the work undertaken by the campaigners. Councillor B Little confirmed that he had now received a reply from Andrew Jones but the letter and the process contained flaws that were putting undue stress on Thurrock residents.

Councillor G Rice apologised for his lateness into the Council Chambers and stated that he had attended a Road Summit in London on the 22 March 2016 where he and Officers from Medway Council grilled the Chief of Highway's England on the proposed options.

Councillor G Rice stated that the Member of Parliament should be a shamed of comments made.

The Mayor invited the Chamber to vote on the recommendations.

Upon being put to the vote, Members voted unanimously in favour of the recommendations, whereupon the Mayor declared these to be carried.

RESOLVED

That the Council:

- 1. Endorsed the Council's opposition to Highways England's proposed options for a Lower Thames Crossing, based the points set out in Section 3 of the report.**
- 2. Endorsed the total response package, consisting of the points agreed in recommendation 1, together with the Evidence**

**Gathering Report and technical Report, for submission to
Highways England by the consultation deadline of 24 March 2016.**

170. Thurrock Joint Health and Wellbeing Strategy 2016-2021

Councillor B Rice, Portfolio Holder for Audit Social Care and Health, presented the report to ask the Council to approve the Thurrock's Joint Health and Wellbeing Strategy 2016-2021.

The Strategy focused on the prevention and early intervention to ensure that Thurrock people can "add years to life to life to years". The Strategy was goal-focused and contained outcomes that would make the most difference to the health and wellbeing of the population. Through consultation and engagement the following clear and concise goals were identified:

- Opportunity for all
- Healthier environments
- Better emotional health and wellbeing
- Quality care centred around the person
- Healthier for longer

The success of the Strategy would be measured through an Outcomes Framework, which would enable the Board, Overview and Scrutiny Committee and the public to identify whether the Strategy were being delivered.

Councillor B Rice specifically thanked HealthWatch and Ceri Armstrong, Strategy Officer, for their hard work.

Councillor Gledhill thanked Councillor B Rice for an excellent report and stated that the report highlighted that the Council do listen to residents of Thurrock on health matters.

The Mayor invited the Chamber to vote on the recommendations.

Upon being put to the vote, Members voted unanimously in favour of the recommendation, whereupon the Mayor declared this to be carried.

RESOLVED

That the Council agreed to the Thurrock's Joint Health and Wellbeing Strategy 2016-2021 and the Outcomes Framework.

171. Statement of Policy and Guidelines - Taxi Licensing

Councillor Stone, Chair of the Licensing Committee, presented the report to request that the Council agreed the recommendation made by the Licensing Committee on the 28 January 2016 to adopt the revised policy relating to the relevance of Convictions, Formal/Simple Cautions, Complaints and/or other matters to that it requires holders and applicants for Hackney Carriage and

Private Hire Drivers to meet. It was proposed that all changes to the licence fee would come into effect on the 1 April 2016.

Councillor Jones as vice chair to the Licensing Committee stated his agreement with the recommendations as set out in the report.

The Mayor invited the Chamber to vote on the recommendation.

Upon being put to the vote, Members voted unanimously in favour of the recommendation, whereupon the Mayor declared this to be carried.

RESOLVED

That the Council adopts the revised Statement of Policy and Guidelines relating to the relevant of Convictions, Formal/Simple Cautions, Complaints and/or other matters, as attached as Appendix A, as recommended by the Licensing Committee and the policy shall have effect from the 1 April 2016.

172. Setting of Licensing Fees for 2016/17

Councillor Stone, Chair of Licensing Committee, presented the report to request that the Council agreed the recommendation made by the Licensing Committee on the 28 January 2016 for the setting of licence fees associated with licence applications under the remit of the Licensing Committee. It was proposed that all changes to the licence fee would come into effect on the 1 April 2016.

Councillor Jones as vice chair to the Licensing Committee stated his agreement with the recommendations as set out in the report.

The Mayor invited the Chamber to vote on the recommendation.

Upon being put to the vote, Members voted unanimously in favour of the recommendation, whereupon the Mayor declared this to be carried.

RESOLVED

That the Council adopts the licence fees as attached in Appendix A as recommended by the Licensing Committee.

173. Proposed Amendments to Thurrock Health and Wellbeing Board Membership

Councillor Barbara Rice, Portfolio Holder for Adult Social Care and Health, presented the report to ask Council to agree to amend the Health and Wellbeing Board's membership to include the senior council officer, the Corporate Director of Environment and Place, responsible for the Borough's regeneration agenda. This would ensure that links between the people and place agendas were recognised and cemented and that the Board could

influence the regeneration agenda to positively impact on the Health and Wellbeing of Thurrock's population.

Upon being put to the vote, Members voted unanimously in favour of the recommendations, whereupon the Mayor declared these to be carried.

RESOLVED

- 1. That the Council agreed to amend the Health and Wellbeing Board's membership to include the Corporate Director of Environment and Place.**
- 2. That the Council agreed subject to recommendation 1 above, the Monitoring Officer be requested to update the Terms of Reference of the Health and Wellbeing Board as set out in Chapter 5, Part 5 of the Council's Constitution.**

174. To Approve the Appointment of the Corporate Director of Children's Services

Councillor J Kent, Leader of the Council, briefly presented the report highlighting that the General Services Committee met on the 2 March 2016 and agreed the appointment of Rory Patterson as the Corporate Director of Children's Services.

Councillor J Kent thanked all Members of the interview panel.

Upon being put to the vote, Members voted unanimously in favour of the recommendation, whereupon the Mayor declared this to be carried.

RESOLVED

That the approval in accordance with the Council's Constitution the appointment of Rory Patterson as Corporate Director of Children's Services.

175. Report of the Cabinet Member of Highways and Transportation

Councillor Gerrish, Cabinet Member for Highways and Transportation, introduced the report and stated that 2015 saw the start of a new operating structure for the Transportation and Highways Service Team, therefore the Highways and Transportation Portfolio had been divided into the following areas:

- Major Projects
- Highways Infrastructure Management
- Highways and Transportation Services
- Transport Development Management

Councillor Gerrish highlighted some of the key achievements of the Portfolio which included:

Lower Thames Crossing Consultation – Following Highways England publishing options for a Lower Thames Crossing the consultations were due to end tomorrow. Throughout the process of these consultations, Thurrock Council's policy towards another Lower Thames Crossing had been opposed to Government's plans for a further river crossing in Thurrock. Public Meetings have been held, Planning Transportation and Regeneration Overview and Scrutiny Committees have been held and correspondence had been sent to the Secretary of State for Transport.

Street Lighting – The second phase would start in May 2016 on major routes in the borough.

A13 Widening Scheme – Following the result of a number of tender processes the Council had acquired the specialists, surveyors and design contracts required to deliver the £90 million A13 widening scheme with funds from DP World and London Gateway Port Limited.

Stanford Le Hope Integrated Transport – Had now progressed to the preliminary design stage following engagement over the past year with Network Rail, C2C and bus operators.

Local Sustainable Transport Fund – To include measures to address the unsatisfactory one-way system in Grays' Town Centre.

Highways Infrastructure Management included improvements to the Treacle Mine Roundabout to resolve the following issues and road resurfacing of roads and the improvement of footpaths.

Transport Development Management - Air Quality and Lower Emission Zone Pilot – Cabinet gave their approval to consult on a pilot project to provide more effective management of HGV movements in sensitive areas to improve the air quality and reducing conflict caused by freight vehicles in residential areas.

Councillor S Little asked the Portfolio Holder for reassurance that rural bus services would continue.

Councillor Stewart requested an update from the Portfolio Holder on the repairs to roads and cycle paths within the Frost Estate.

Councillor Gerrish stated that a meeting with C2C had taken place and that negotiations were still taking place on the current timetable and the increase in the fleet numbers. An announcement was due shortly and that Councillor Gerrish would continue to push the urgency of this.

Councillor Redsell requested an update on the future of Tilbury Ferry. Councillor Gerrish confirmed that negotiations were taking place with the Port

of Tilbury around the funding of the service and further developments along the river front.

Councillor B Little stated his concern with the number of gridlocks occurring at the Treacle Mine roundabout. Councillor Gerrish stated that Officers were aware of the situation and that further roadwork on the A13 may have altered the timings of the traffic lights.

Councillor Johnson asked the Portfolio Holder what plans were in place for the traffic slowing system for South Road in South Ockendon. Councillor Gerrish stated that information was not to hand but would share once available.

Councillor Hebb asked if the Stanford Le Hope Integrated Scheme could be pushed along any quicker as the project had been going on for quite some time now.

Councillor Ray thanked the Portfolio Holder for an excellent report and that the issue of restrictions of Heavy Good Vehicles in Aveley had been addressed.

Councillor Gerrish thanked the Transport Team and David Bull, Director of Transport, for their hard work and support.

176. Report of the Cabinet Member for Housing

Councillor Lynn Worrall, Cabinet Member for Housing, introduced the report and in doing so highlighted some of the key achievements of the Portfolio, which included:

- An increase in rating service provided by Contractor by year repairs completed.
- Private Sector Housing – 244 homes visited with a further 150 household offered informal advice and mediation.
- In 2015-16 the Housing Team inspected 30 HMOs and received 32 HMO related service requested.
- Homelessness - 2,186 households approached the service for housing help and advice, with 283 making homeless assistance applications; 372 potential cases of homelessness were prevented; Housing waiting list increasing - over 7,000 households, including transfers, now on the register; the service was nationally recognised by achieving the National Practitioners Support Service Gold standard; 630 properties void this year.
- Transforming Homes - Now over 5,000 properties completed to the Transforming Homes standard; 342 homes across Grays, Tilbury and Chadwell benefitted from external wall insulation to increase thermal efficiency; 1,300 highly efficient boilers now installed due to the

Transforming Homes Programme.

- Development – The Echoes : 53 properties; The Bruyns : 25 properties; Bracelet Close : 12 properties and St Chads : 128 properties. Further developments planned through HRA and Gloriana.

Councillor Gledhill commented that a wider solution was required for the monitoring and inspection of HMOs.

Councillor Worrall took on board the issue of private landlords being unable to contact the relevant officers in the Council through the telephony system.

Councillor Ray highlighted the issues relating to the concierge service from the recent staff appeal hearing.

Councillor Ojetola stated that more focus should be given to the VOID targets. Councillor Worrall confirmed that the average time for a VOID was 33 days and that the Housing Team was undertaking an amazing job to turn the VOIDS round.

Councillor Redsell asked for confirmation on how many liaison officers there were for the Council Traveller sites in Thurrock.

Councillor Worrell shared briefly some of the recommendations that the Working Group had agreed on. These included identification card for trade personnel, inviting Mears to the Housing Overview and Scrutiny Committee, before and after photos of properties, the numbers of fares and rents and provide information and training to members.

Councillor Aker asked the Portfolio Holder that consideration be given to the level of communication when dealing with vulnerable residents.

Councillor Liddiard asked for an update on the impending homelessness crisis within the borough. Councillor Worrall stated that with the increase of 160 per cent rise in homelessness demonstrates the vast volume that the Council have to deal with. It was also stated that The Right Size Policy had been to Cabinet this month with one person already showing an interest, Rents Arising and working with local private landlords.

Councillor G Rice asked the Portfolio Holder what affect the one per cent cut in rents would have on the refurbishment programme. Councillor Worrall stated that a year extension on internal projects with a three year extension on all external projects.

Councillor Worrall confirmed that no plans were in place to demolish the Flowers Estate.

Councillor Worrall stated that it had been a pleasure undertaking the role of Portfolio Holder for Housing and having the opportunity to work with such a good team in Housing.

177. Questions from Members

The Mayor informed the Chamber that one question to the Leader of the Council had been received and five questions to Cabinet Members, Committee Members appointed to represent the Council on a Joint Committee were received.

A copy of the transcript of questions and answers can be found at Appendix A of these minutes.

At 9.22pm the Mayor moved a Motion to suspend Council Procedure Rule 11.1 to allow the meeting to continue beyond the 2.5 hour time limit until completion of business. Members indicated their agreement to the proposal.

Councillor Gupta left the Council Chambers at 9.31pm

178. Reports from Members representing the Council on Outside Bodies

Councillor Ojetola updated Members on the report on Impulse Leisure.

179. Minutes of Committees

The Minutes of Committees as set out in the Agenda were received.

180. Update on Motions resolved at Council during the previous year

Members received an information report updating the on progress in respect of Motions resolved at Council over the past year.

Councillor Stone left the Council Chambers at 9.35pm

181. Motion submitted by Councillor G Rice

The Motion, as printed in the Agenda was proposed by Councillor G Rice and seconded by Councillor J Kent. The Motion read as follows:

We call upon Thurrock Council to write to the Home Secretary calling for Royal Commission on the Police Structure in England and Wales to reduce Police management costs and put the savings made back into Front Line Policing to protect the local communities.

Councillor G Rice stressed the seriousness of this Motion in asking the Home Secretary to have a royal commission on the police structure to reduce the management costs and move to a national police force so that the scale of buildings across the country could be reduced.

A proposed amendment to Motion 1 had been submitted by Councillor Halden and seconded by Councillor Gledhill. The Amended Motion read as follows:

Thurrock Council calls on the Home Office to expedite work to release money from police management costs in order to provide more funding to the front line, such as the ongoing work to bring the blue light services together.

Councillor Halden stated that fundamentally both parties want the same thing in releasing money from management to put on the front line to ensure the safety of residents and urged members to back the proposal to bring together the joint emergency services in the borough to benefit Thurrock. In the 21st century there should not be fire, police and ambulance services located separately, these emergency services should now be based together, locally and be more responsive. An example given by Councillor Halden was that there would be a great opportunity for Police presence in the Corringham fire building.

Councillor J Kent expressed his surprise that the Monitoring Officer accepted this amendment and stated that he did not support this amendment. The Leader stated that the police structure needed to be looked at for the 21st century and experts should look at all the proposals.

Councillor Gledhill stated that legislation was in the process of being amended and gave members time scales on the commissioning timings and stated that it was the wrong time to start this process.

Councillor Halden summed up by suggested going to vote.

The Mayor called a vote on Councillor Halden's amendment.

For : 25

Against : 14

The Mayor declared the amendment was carried.

The Mayor called a vote on the Motion:

For : 26

The declared the Amended Motion be carried.

Councillor Hipsey left the Council Chambers at 9.55pm

182. Motion submitted by Councillor Gledhill

Motion 2 was withdrawn prior to the start of Council.

183. Motion submitted by Councillor Snell

The Motion, as printed in the Agenda was proposed by Councillor Snell and seconded by Councillor Aker. The Motion read as follows:

This Chamber agrees that excessive bureaucracy and costs emanating from the EU have a detrimental effect on the efficiency and cost of Thurrock Council meaning that Thurrock Council would be better off if Britain was to vote to leave the European Union.

Councillor Snell stated that the EU was highly bureaucratic, highly expensive and it costs money. Councillor Snell continued to quote how the public procurement exercises should be carried out, which were complex and expensive and failure for the Council to adhere to these directives could result in court action or enforcement by the EU resulting in costs being passed onto tax payers.

Councillor Gledhill stated his support to this Motion following discussions with Sean Clark, Director of Finance & IT, on the amount of money Thurrock received from the EU compared to what the EU pay Thurrock.

Councillor Ray commented on what this Motion had to do with Thurrock and that further information should be supplied to residents to aid in the understanding of the EU referendum.

Councillor Jones stated that the Council had no option but to deal with larger multi corporations due to the small number of UK Company's trading with the EU but all UK Companies have to comply with the high expensive regulations, which made it impossible for local tradesman and companies to tender for work at the Council.

Councillor Speight stated his disagreement with the Motion.

Councillor Johnson stated that Motion may have been submitted to identify the existence of the UKIP Party and felt the Motion was not suitable for discussion within the Council Chambers.

Councillor Kerin stated that the timing of the Motion was unfortunate.

Councillor Smith stated his agreement to the Motion.

Councillor Aker stated that following the attacks in Brussels this week the safety of British people must be a priority in making the right decision.

Councillor Snell summed up and in accordance with Procedure Rule 20.7, indicated that the vote on the Motion be recorded. Democratic Services conducted the recorded vote, the result of which was as follows:

Votes in favour of the Motion:

Councillors Tim Aker, Chris Baker, James Baker, Mark Coxshall, Leslie Gamester, Robert Gledhill, Graham Hamilton, Shane Hebb, Roy Jones, Tom Kelly, Charlie Key, Brian Little, Susan Little, Sue MacPherson, Robert Ray, Barbara Rice, Gerald Rice, Peter Smith, Graham Snell, Deborah Stewart, Kevin Wheeler, Lynn Worrall **(22)**

Votes against the Motion:

Councillors Oliver Gerrish, James Halden, Cliff Holloway, Victoria Holloway, Barry Johnson, John Kent, Martin Kerin, Steve Liddiard, Ben Maney, Bukky Ojetola, Jane Potheary, Richard Speight, Cathy Kent **(13)**

Abstentions:

Councillors Garry Hague, Tunde Ojetola, Joy Redsell, Sue Gray **(4)**

The Mayor declared the Motion to be carried.

The Mayor thanked all Members and wished them well in the elections.

The meeting finished at 10.25 pm

Approved as a true and correct record

CHAIR

DATE

**Any queries regarding these Minutes, please contact
Democratic Services at Direct.Democracy@thurrock.gov.uk**

Appendix A to the Council Minutes – 23 March 2016

Item 6 – Questions from Members of the Public.

Two questions were submitted from members of the public.

1. From Mr Field to Councillor Kent

We, Aveley Village Community Forum, understand that Thurrock Council intends to sell un-needed community and council assets. I would like to ask the leader if it is the council's intention to use some of the money realised from these sales to support community projects and assets or to keep it all in house.

Councillor Kent

Madam Mayor if by the phrase in house we mean keeping the money to spend within the council rather than in the community then I think we just have to look at what a council actually does and what a council has to do to balance the books. This council has seen its budget reduced by 29 million pounds since 2011; we expect to see all of our direct government funding through revenue support grant be removed entirely over the next few years. Frankly, we don't spend money in house; we spend public money on public services. Usually when we have sold assets over the past few years we have used that money to support our capital programme and what that means is providing amongst other things extra school places, maintaining or upgrading parks and leisure facilities or for instance improving older people's accommodation. More recently some of this money has been used to create the community environmental and development fund which community groups are now able to access. Where we can use capital receipts of this sort rather than borrowing money we also avoid debt repayment to free up more cash to support front line services.

Mayor

Thank you Councillor Kent

Mayor

Mr Field, do you wish to pose a supplementary question?

Mr Field

Yes please, Madam Mayor, Thank you for that answer Councillor Kent. As you may know, Aveley Village Community Forum is working in partnership with the Council to build a new community building as the home for the Aveley Community Hub. The more sustainable the building becomes, the less likely it is to need financial support from the Council. I would like to ask the leader if some of the money raised from assets sold in Aveley or other external grants and funding to the Council (such as the 3.3 million New Homes Bonus

recently talked about) can be allocated for the benefit of this project and the residents of Aveley. Thus increasing the service and facilities offered for the new Hub, reducing demand for council services and lowering the cost implications to the council in the future.

Councillor Kent

Madam Mayor, as Mr Field says we have been working with the Aveley Community Forum to develop proposals for a new centre using just over the 1 million pounds of Section 106 monies that have been raised in the Aveley area. The scheme which would be phased will provide a new youth facility, a new separate community hall including a new kitchen and toilet as a first phase. The intention is to relocate Aveley library into that centre which would of course mean the library would be surplus to requirements and although we could not be specific about the future of the existing library site if it would be kept, whether it would be used for something else or whether it would be sold it would clearly be surplus to its current requirement and it could more conceivable that some of that could be put to other uses or some of the money raised that could be sold be used for the type of scheme Mr Field is talking about, all of that I have to say though is for another day.

Item 18 – Questions from Members

The Mayor informed the Chamber that 1 question had been submitted to the Leader and 5 questions to Cabinet Members, Committee Chairs and Member appointed to represent the Council on a Joint Committee had been received.

QUESTIONS FROM MEMBERS TO THE LEADER

1. From Councillor Ojetola to the Leader

Please inform residents of Thurrock what type of ‘purdah’ (as in communications restrictions) will be in place in the Council in the run up to the referendum.

Councillor J. Kent

Conduct of the referendum on the UK’s membership of the EU is governed by the Political Parties, Elections and Referendums Act 2000 (PPERA) as amended by the European Union Referendum Act 2015 and The European Union Referendum (Conduct) Regulations Act of 2016. Can I thank Mr Lawson for making sure that I got that right.

The actual Purdah period for the referendum will run from the 27 May to polling day of the 23 June, and the statutory restrictions also relate too, in the way that we are used to for local government elections. So obviously we won’t be able to put out anything that deals with any of the issues raised by the referendum question or gives arguments for or against a particular outcome. However what is different for the EU referendum is that restrictions will also apply to materials designed to encourage people to vote so where as for local government elections and parliamentary elections one of the roles of the returning officer is to encourage as high of turn out as possible. Interestingly for the referendum we as a Council will not be allowed to provide any information which is designed to encourage people to vote at the referendum, other than that I understand that the regulations are very similar to those we are used to.

Mayor

Councillor Ojetola do you wish to pose a supplementary question?

Councillor Ojetola

Thank you Madam Mayor and indeed yes thank you to David Lawson for the details and aid after the question I think our discussions with the Head of Legal in terms of my position as chair of Standards and Audit O&S we had gone through every aspect and detailed discussion or email discussion about purdah. I think the key thing Madam Mayor is about social media which is very rampant now a days and is to ensure that where possible through the leadership of the Council that we don’t either one way or other use social media to sway the votes to sway peoples opinion or as Councillor Kent just

said to sway to influence in any way shape or form, I received this leaflet in my door way very recently but I'm pleased to see that it wasn't promoted by the council nor is it promoted by any particular Political Party, at least not as straight forward as that. It's just really to encourage people to be as neutral as possible when so that integrity of the Council is not put to distribute.

Councillor J. Kent

Madam Mayor frankly I'm lost on how to respond to that, firstly of all if Councillor Ojetola wishes to talk to the Officers that are experts in this as he already has, I don't know why he bothered to put in a question. If what he wants to do is make the statement he has made he would have been better putting a motion than a question and wasting everyone's time.

Mayor

Thank you Councillor Kent.

Councillor Ojetola do you wish to pose a second supplementary question?

Councillor Ojetola

Madam Mayor, there is no point.

QUESTIONS FROM MEMBERS TO CABINET MEMBERS, COMMITTEE CHAIRS AND MEMBERS APPOINTED TO REPRESENT THE COUNCIL ON A JOINT COMMITTEE

1. From Councillor Halden to Councillor B Rice

Do you agree that it is worth exploring the idea of key worker housing in terms of attracting young GP's to practice and stay in Thurrock?

Councillor B Rice

Thank you Madam Mayor well I have to say Councillor Halden I'm a little but perplexed because we had this discussion in the Members room and I told you then that you were a bit behind the times and I tell you now you're a bit behind the times. We have already discussed this subject both at Cabinet and indeed at the Gloriana meeting, where your colleague actually was at Cabinet and that was Councillor Brian Little, so I am surprised he didn't tell you that it was agreed that Council would further explore the possibility of a percentage of builds especially Gloriana being offered to not just doctors but essential key workers, doctors, nurses, social workers, teachers and other important key workers. So the answer again Councillor Halden is yes unless you have a supplementary which is totally different to the question.

Mayor

Councillor Halden do you wish to pose a supplementary question?

Councillor Halden

Thank you Madam Mayor asking if one is behind the times when ones married to Council Gerrard Rice is a bit rich, the reason I asked the question Councillor Rice is when we discussed this on Committee obviously officers have advised us it is the whole package we need to offer to GP's and specifically why I am asking about young GP's is because as a part of key worker housing we need to consider outreaching to Medical Universities to attract young doctors, we need to consider each stock of current doctors we have here that they can work with and learn their trade, the type of surgery's that they have got and whilst they are here we attract them here with the promise of key worker housing making sure we communication with NHS England that key worker housing is a part of an offer if they serve a certain amount of years in the borough of Thurrock. So could the Portfolio Holder explain further conversation that she has had with NHS England to broaden out the conversation past key worker housing to make sure it is a part of a comprehensive offer.

Councillor B Rice

Thank you very much Madam Mayor, okay, the package that is being discussed in Thurrock for new GPs goes far beyond talking to NHS England it is a comprehensive review of exactly what we have now, what we need to have and as you know without exemplary the director of Public Ian Wake we are privileged to be able to look very in-depth at our requirements for our GPs he has really you know sort of over turned every stone to find out exactly what is going on. So I can say that his is not just about me having a discussion with NHS England, although I must say that NHS England do come down to our meetings at the health and wellbeing board, they come down to cabinet they come down to overview and Scrutiny where they are robustly scrutinised by Councillor Snell, and there is an overall package it is not just a discussion between a portfolio holder and NHS England. So I just have to say to you Madam Mayor that this is in train and we are working very very hard across all groups, across all parties to make sure that this happens for Thurrock and that our GP compliment is increased. Thank you Madam Mayor.

Mayor

Councillor Halden do you wish to pose a second supplementary question?

Councillor Halden

No.

Mayor

No, thank you very much.

2. From Councillor Aker to Councillor B Rice

How many complaints did Thurrock Council receive regarding outside private suppliers contracted in to provide adult social care since April 2015?

Councillor B Rice

Thank you Madam Mayor, thank you Councillor Aker, I can confirm that 17 complaints were received over the past year. Thank you.

Mayor

Councillor Aker do you wish to pose a supplementary question?

Councillor Aker

I do thank you very much, the Portfolio Holder would be aware that Temp Exchange Limited was part providing home care to Thurrock residents, during care quality commission inspection initiated in November 2015, Temp Exchange Limited staff were integrated into the council workforce. The publication of the care quality commission report in February 2016 states that Temp Exchange Limited recruitment process was and I quote inadequate and unsafe as recruitment checks had not been completed on all staff before that commenced working at the service. Is the portfolio holder aware that the Temp Exchange Limited was running an inadequate service and does she approve of the decision to integrate Temp Exchange Limited staff into the council's workforce?

Councillor B Rice

Well thank you very much Madam Mayor, so I am going to give an answer that incorporates that and a few other things, fact not fiction. I would like Madam Mayor to sincerely thank first of all our in house social care team who have really gone the extra mile in recent months to ensure our vulnerable residents receive a good service even through a very very difficult time of transition as Councillor Aker has referred to. To illustrate the excellent service Madam Mayor we should first of all look at the number of complaints in relation to the number of hours of care provided, each week we have 65 providers, ok, that we could potentially receive complaints about, we've got 49 supported homes, home and living skins for adults of working age, 13 older people's homes and up to a few months ago 5 externally commissioned home care providers until 2 as Councillor Aker refers to one of them was brought back into house. This is when the majority of the 17 complaints were received, one provider gave back their contract as it was not financially viable for them and the other was providing a poor service so we brought this service back in house. This gave us approximately 1550 hours of care to provide from our already stretched in house team. This is where I would like to say again well done to our teams who have frankly worked over and above what they were contracted to do. It is regrettable that some of the work force that transferred to the council despite being given training did not perform at the level expected and therefore were not taken on permanently and I can ensure this

chamber that every person that came over did not go out unattended without a DBS check, these checks were made in the first month of all people being transferred and in depth training was provided hence our own staff went out to provide care in their own time I have to say. The figures speak for themselves Madam Mayor, we've got over 5000 hours of care being provided a week by external home care providers that 260,000 hours a year with 17 complaints in a year Madam Mayor. We are one of the best performing authorities in the eastern region for adult social care, the percentage of complaints is 0.85% not 1% Madam Mayor 0.85 those complaints are indeed regrettable but being they are such a small number and there are 17 I have personally been in contact with 3 already out of those 17 and by the end of the year I will have gone to see them or discussed with them on the telephone to make sure they are satisfied. We have an excellent service Madam Mayor its second to none, one of the best in the region and we should applaud our adult social care, Thank you.

Mayor

Thank you Councillor Rice.

Councillor Aker do you wish to pose a second supplementary question?

Councillor Aker

I do thank you very much, when one of the complainants is the care quality commission statistics sort of pell because they are the investigating body of the care industry and I know the portfolio holder is very proud of her portfolio and has done some excellent work, my question was no way a dig rather than whether she was aware that a company that was providing an inadequate service was brought in mid-way through an investigation that ruled the care of all of their workers inadequate if you have a problem with that I would take it up with the care quality commission, but care is not improving if these workers were providing training I permission to read this out from the family of someone who is receiving care, this gentleman is being fitted with two catheter bags and he is repeatedly falling, he is being fed meals everyday of dry crackers, he's catheter bag is being emptied into lemonade bottles which are being left in the kitchen and bathroom full, these residents have filmed footage and photographic evidence of this. So rather than be bullish and I am proud that we are one of the most better performing authorities, because you read so many scare stories and horror stories of the care industry but rather than celebrate the 99 % that are doing well let's focus on the very small minority who deserve much better care than they are receiving.

Councillor B Rice

Of course we always focus on anything we are getting wrong in the adult social care and all departments of the Council but this is one of the best performing departments in this Council and any other council in the east of England it is very regrettable when things go wrong and instead of waiting for grand stand in full council I would only hope people would come and

approach me and tell me these problems I haven't had no discussion Madam Mayor with any Councillor about this although I do get a full report of everything single complaint that comes in although it's anonymised which I discuss regularly with my director and discuss the best way forward, ok, I do not accept poor quality standards for any of our residents. Thank you Madam Mayor.

3. From Councillor Aker to Councillor Worrall

How many property sales have been completed through the right to buy social mobility fund since the scheme started in 2015?

Councillor Worrall

Thank you Councillor Aker, there are two important points to know regarding the social mobility fund, first and most important is that the Tory Government pulled the plug on it early this year. Second I'm sorry to say this is the housing team didn't cover themselves in glory a proposal which may have been if it was intent was not simply implemented quickly enough to overcome the governments U-turn. As Councillor Aker is no doubt aware this year the government announced it was stopping the scheme early having originally said that the social mobility fund would be available till the end of the next financial year the 31 January 2017, they have now said that it will close next Thursday the 31 March. For those that don't know or can't remember what the social mobility was, the government invited councils to submit bids for a local scheme with a one of payment of up to 20,000 pounds to allow eligible tenants to buy a home on the market in place of their right to buy discount. It meant that tenants would have an extra option when trying to get on the property ladder instead of the right to buy they could take a 20,000 pound deposit half from the government and half from us and buy a home on the open market , meaning that the council home would remain available for people on the waiting list. It seems a trifle unfair doesn't it getting peoples hopes up then dashing them like that with little or no time to complete their purchase, however I can say that while nobody has yet been in a position to complete their property purchase one applicant is at a very advanced stage and will very likely complete before next Thursdays deadline, and while Councillor Aker will no doubt concentrate on the negatives and I will await his follow up questions with interest, I do want to say that because the government was wrong, we have agreed to step in and help those applicants who cannot meet the governments deadline but who are already in our system. Because the government will no longer fulfil its promise to fund half of the 20,000 pound, we will step in and fund the whole amount to allow those sales to go through a letter has been sent to each of these residents to advise of this and to follow up telephone calls have been made. A promise is a promise and while the Government may feel it's okay to break people's hearts and hopes in this sly and devious way we do not and I intend to ensure that we will honour the promise we made to our tenants obviously we cannot take on any new applicants or help those who were just thinking about doing it. But we will not allow the families who have gone through all the trauma and trouble of trying to buy the home to be left in the lurch.

Mayor

Councillor Aker do you wish to pose a supplementary question?

Councillor Aker

I do, and first of all I would thank Councillor Worrall for answering my third question along with the first. Having made investigations I have discovered despite being in position to set up the scheme from July 2015 when the single application was processed until January 2016, why?

Councillor Worrall

I think that I simply answered this in the first question but, let me go back over it the Tory Government pulled the plug and left us with unrealistic timescales, long gone are the days when we had the money to employ specific teams for projects, but we will step in and support those let down by the Tories all those that we in the process have a letter and telephone call from the housing department, we will give them an extra 4 months to complete the process if their purchase falls out of the timescale we will support them on an individual basis, nobody that is in the process will be let down. I made a promise and I keep all of my promises. So while I accept that officers could have acted more quickly, we must not lose sight of the fact that the problem is down to the Tory Government scrapping the scheme, they may be ready to abandon these people but I won't. And let's be clear what the role of a portfolio holder is I take a report to cabinet and it is passed by cabinet it then turns in to be implemented by officers, the day I found out that the government had pulled this I met with officers, I also met with the leader, I met with the chief executive I've met with the head of housing and we've got the financial agreement that we would not leave these people in the lurch, we've had the money put by the HRA and that is the role of the portfolio holder to act when something goes wrong I am not an officer I am not here working day in day out, but something goes wrong I make sure that I don't sit on it , there isn't no way I am sitting on anything, so I find it really hypocritical of Councillor Aker would try to play politics with this issue. These are people hopes that he was playing with if he gave a damn about these people he would have raised this with me weeks and weeks and weeks ago. We could have worked together to reassure these residents instead he has waited until this evening treating these people like little pawns in his game.

Mayor

Councillor Aker do you wish to pose a second supplementary question?

Councillor Aker

I would love to thank you very much ..

Mayor

Could I just say that the people in the public gallery I would like respect for the meeting that is going on here whether you agree with or not otherwise I will have you evicted from the room. Thank You. Councillor Aker please ..

Councillor Aker

I will take no lessons on playing politics it's quite something to tell people not to have a right to buy then buy your own right to buy. But let's talk about craniology about this. Let's talk about craniology about this if she can dish it she can take it as well ..

Mayor

Excuse me, excuse me sit back down for a minute please. We are here tonight to represent the people of Thurrock and I will not have ramblings going across I started the meeting saying that I'm not going to have talking across and rambling and I won't have it, I will expect respect for each Councillor that is in here otherwise I will stop the meeting. Thank you. Councillor Aker would you like to continue but I would like you to show a little bit of respect. Thank you.

Councillor Aker

A bit of craniology for the portfolio holder the scheme was set up in July 2015 and it was announced that it would be going to conclude in January 2016 the first process was the 28 January 2016 a week after the government announced it was being suspended. What oversight or what did you do to actively see that these people get their homes purchased through this scheme, it's all well and good blaming the government for this but there was a 6 month window to see that a process was in place to get this policy sorted.

Councillor Worrall

Look I am not going to go over all that's happened he has had the report he knows what the report is he has picked out the bits that he wants to. But let's just say that what he did, this wasn't about social mobility tonight, this was about him raising my personal life in this chamber again.

Mayor

Thank you Councillor Worrell.

Councillor Worrall

Thank you. I need to go on. I need to go on. So thank you I don't think that he realises the difference in different politics.

Mayor

Please Councillor Rice, I will not have it.

Councillor Worrell

What I've come to realise in this chamber is that there is different sort of politicians in this chamber, and there is some politicians that will do anything to get a headline or a newspaper article, some politicians enter this chamber to be good councillors and I've been in this chamber for 8 years and I would like to think that I have got respect in this chamber and to have my life put over this chamber by the same person twice is just not the right principle that this chamber should be going by, but Councillor Aker there is another sort of politician and that is one that enters this chamber as a stepping stone just to become an MP, and that is the difference between us, and you have demonstrated that that is your stepping stone here from last year.

Mayor

Councillor Worrell, please.

Councillor Worrell

I will sum up Madam Mayor but I'm sure that for him to be questioning me and my morality in this chamber, I have stood really firm on why I am a councillor and I do consider my position as a councillor as I'm sure Councillor Aker has to in his time too, and just last week Madam Mayor I was asked to reconsider my position again, just last week the last time I was with members of the UKIP Group, who asked me to leave the Labour Party and go to be with UKIP, why? Because they like my stewardship. Because I've lead this chamber in housing, so that is what they have done, because I have been good in this chamber. But I told them I will tell this chamber tonight there is no way that I will leave the Labour party and go to UKIP, why? Because I would never be part of a group of where Councillor Aker poisonous brand of politics is allowed to thrive and go unchallenged.

4. From Councillor G Rice to Councillor Pothecary

Please will the portfolio holder tell the community in Chadwell what plans the Council have with the Police to deal with the anti-social behaviour on unlicensed motor bike riders in Chadwell St Mary?

Councillor Pothecary

Okay so I would to thank Councillor Rice for his question and I know you have been working very very hard on this issue Councillor Rice for the residents of Chadwell and I do appreciate the impact that this kind of thoughtless behaviour has. We should all be able to enjoy our local parks and open spaces like Orsett Heath without this kind of level of disruption, noise, danger and antisocial behaviour it is a menace to our communities and needs to be

tackled. On that basis we have been pressing the police and I know you have been partied to some of them conversations to take the issue more seriously and it will feed in to the Thurrock community safety partnership where the police and council work together to solve problems for the benefit of our community. This is an issue where both the Council and the police have to get it right together, in this case options to invest in cost effective targets hardening measured are being actively explored to try and stop this type of thing happening on the Heath, obviously we need to do this sensibly no one wants to turn our open spaces into fortresses. I understand that the head of environment is meeting with Essex Police tomorrow to look at target hardening measures around the heath and see what may work best. But this does have to be a partnership response and the police can't advocate their responsibilities on this one, there is only so much we can do. Essex Police have conducted successful enforcements operations in the past against this type of activity and have undertaking to consider further operations in the future should circumstances' warrant I believe at this point they do. My concern that Essex polices response to neighbourhood crime is becoming weaker and weaker as their position shifts according to budget cuts. Again I urge all residents in Chadwell and Orsett Heath affected by this to report each and every incident to the police using 101; we have to make sure that the data the police are looking at reflects the real magnitude of the problem.

Mayor

Councillor Rice do you wish to pose a supplementary question?

Councillor G Rice

Yes Madam Mayor the reason I bring this up was on mother's day I was processing up Chadwell Hill which I have known since the age of 10 and I was met by 8 and I was astonished 8 quad bikes, they raced around Linford Road and they raced down the Chadwell Hill, and I was very concerned for my safety and other residents that were sitting in their cars because these aren't isolated cases and what I would like to know is in view of the cuts the conservative government have made to policing how are we going to get the police to actually do an action plan in Chadwell because I'm very concerned.

Councillor Potheary

Again thank you for your question, yes my answer focused on what we can do as a council in terms of securing our own land and that's all in hand, but yes there have been incidents were this generally the road being used illegally by these unlicensed motorbikes, the answer is that we have to keep using the channels that are available to us to put that pressure on, and that is something that as portfolio holder I am keen to do, in terms of the police budget cuts people in this chamber will be fully aware of my attitude towards the police budget cuts, and that I do think there is a direct cause and affect going on between the budget cuts and the police suddenly backing off of certain types of crime I something that I deplore, it's something that I think is counterproductive, I think that by announcing that you are going to be backing

of an entire subset of crime that give the completely wrong message to both offenders and Communities in terms of reporting these problems if people just feel they are going to be fobbed off people won't report and that is again why I do keep stressing that we do need to get the police to understand the problem and what they are looking at the moment is the figures, so even if your auntie down the road has reported it your neighbours reported it everyone in the house pick up the phone and get onto 101 report it , although the police are probably not going to come on that first occasion, but we have to do is make sure that when there computers get overwhelmed with calls on one particular issue in one hotspot that their computer systems are going to flash up the data because that is how the police is now trying to justify not turning up to stuff.

Mayor

Councillor Rice do you wish to pose a second supplementary question?

Councillor Rice

Thank you Madam Mayor it's such a serious subject I do have a supplementary. Could the portfolio holder assure me that when I and Councillor Barbara Rice pass on information from residents private and confidential information of where these idiots are and I'll be a little bit more specific that almost run down one of my grandchildren that's why I'm so incensed, that these complaints will be taken seriously and this intelligence will be acted upon because I really am annoyed with Essex Police.

Councillor Pothecary

I am obviously firstly gosh what a horrible situation for your grandchild, what I would say is that all I can do is guarantee what my officers will do, I can't speak for Essex Police I'm not here to defend them it's not my job I'm here to hold them accountable and that is what I have been trying to do and what my officers try to do, so in terms of actual report of this type of behaviour if it is reported to officers it is fed back through to Essex Police at the correct level it will also be taken to as I said earlier the Thurrock Community Safety Partnership where I think there will be as there has been a number of reports that are probably now creating a cumulative affect that will be something that will be discussed at that forum and if it's not on the agenda I will certainly make ensure that it is put on.

5. From Councillor Hebb to Councillor Pothecary

Please Councillor Pothecary, would the Portfolio Holder ask the Environmental Health Services to contact the owner or occupiers of the Sand Pits Car Park in Stanford-Le-Hope to tidy the area and maintain the standard weekly; failing this they investigate an enforcement option?

Councillor Potheary

Thank you for your question Councillor Hebb, I am fairly easy going soul but littering definitely is one of the things that makes my blood boil, so I appreciate where you are coming from on this with regards to the sandpit car park the only Member of the site has been contacted previously only a while ago and told on to take litter clearance that he did comply with that but obviously the litter has built up again the owner will therefore be contacted again to request more regular clean ups, I'm not sure I can guarantee weekly but we can ask for it. If that doesn't work then legal options will have to be considered we have the power to serve a notice under section 43 of the antisocial behaviour crime and policing act 2014 known as a community protection notice on the owner of the car park requiring the litter, the clearance of litter from their land failure to comply and I would just like to stress this failure to comply with the notice carries a maximum penalty of £20,000 for business or £2,500 for individual so we are not messing around here so if we have to go down that route we will do.

Mayor

Councillor Hebb do you wish to pose a supplementary question?

Councillor Hebb

Yes that is very welcome news Councillor Potheary, residents in Stanford Le Hope and not only residents if I am honest with you small business owners are at absolute wits end with the vermin and I use that word deliberately and infestation which are growing around the sandpits car park since the asset disposal some years ago. I would ask if the owner does not get in touch and does not do what he needs to do that we look to move to enforcement action post haste. This man has had so many opportunities to get this area sorted for once and for all and what I would say is you may not personally councillor Potheary but officers may have contacted the owner but I will be clear it was residents and volunteers who cleaned it up then each one of them then got a car parking fine from the said officer for cleaning officer for cleaning up his mess I am stick of it , we are all sick of it in Stanford thank you for the backup and I expect if nothing does happen we get that enforcement action going straight away thank you.

Councillor Potheary

Yes just quickly to come back on that what I will do to be helpful is get you a timescale as well from officers so that you know when we are expecting them to comply by. You mentioned vermin so that's something I will make sure goes specifically to the environmental health team that will deal with something like that and that may lend some extra weight.

25 May 2016	ITEM: 8
Annual Council	
The Localism Act 2011 – Appointment of Independent Persons	
Wards and communities affected: All	Key Decision: Non-Key
Report of: Councillor J. Kent, Leader of the Council	
Accountable Head of Service: David Lawson, Monitoring Officer and Deputy Head of Legal	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public	

Executive Summary

This report follows the decision of the Council on 11 June 2014, which agreed pursuant to section 28 of the Localism Act 2011 to continue the appointment of Sarah Cooper-James, Fiona Fairweather and Fola Onaeko as its Independent Persons until the Annual Meeting of Council in 2016..

The Independent Persons, as required by the new governance regime under the Localism Act 2011, have now held the role for just under four years in one case and for three years in the case of the other two.

Having reviewed the situation, the Monitoring Officer is of the opinion to recommend that the engagement of the Independent Persons should be set to continue until the Annual Meeting of the Council in 2019. This will afford time to further enhance their skills and competencies.

1. Recommendation(s)

1.1 That, for the purposes of section 28 of the Localism Act 2011, the Council agree to continue the appointment of Sarah Cooper-James, Fiona Fairweather and Fola Onaeko as its Independent Persons until the Annual Meeting of the Council in 2019.

2. Introduction and Background

2.1 The Localism Act 2011 (the “Act”) changed the arrangements for dealing with governance issues regarding the conduct of Members. It abolished the national Standards Board and required that local authorities establish their

own Code of Conduct and establish a process for dealing with allegations that members of the authority may have breached the Code of Conduct.

- 2.2 To add external input, section 28(7) of the Act required the Council to appoint at least one “independent person”, who must be consulted and their views taken into account on all complaints investigated and before a decision on any such complaint is made. The Council may consult with the independent person on other matters relating to an allegation and the Member complained about can also seek the independent person’s views.
- 2.3 The provisions of the Localism Act took effect from 1 July 2012 and at its meeting on 25 July 2012, the Council agreed a new Code of Conduct and Complaints Procedure to replace transitional arrangements.
- 2.4 To ensure “independence”, the Independent Person is not to have links to the Council, councillors or officers. Unfortunately, this went as far as meaning that the previous independent Members of the statutory Standards Committee, who had served for a number of years, were disqualified from applying for the role as they are co-opted members of the Council.
- 2.5 The Council was therefore required to undertake an external recruitment exercise to appoint the independent person. Following this process, the Council agreed to the recruitment of Kevin Madden and Sarah Cooper-James at its meeting on 26 September 2012 (Minute No.57 refers). However, after a short spell of illness, Mr Madden sadly passed away, leaving the Council with just one Independent Person.
- 2.6 From research with authorities in Essex, Hertfordshire and Suffolk, it became clear that the best practice was to have three independent persons to avoid conflicts of interest and absences obstructing the complaints process.
- 2.7 On 24 July 2013, the Council considered the recommendation of the Head of Legal and Democratic Services and Monitoring Officer, and agreed to appoint Fiona Fairweather and Fola Onaeko as two further Independent Persons (Minute No.40 refers).
- 2.8 The role of the independent person has since been widened under the Local Authority’s (Standing Orders) England (Amendment) Regulations 2015, which came into force on 11 May 2015. These new regulations change the localised disciplinary process in relation to the Council’s Head of Paid Service, the Chief Finance Officer and the Monitoring Officer statutory positions. In the case of any proposed disciplinary action against such a statutory officer, the Council is required to appoint the independent persons who have been appointed for the purposes of the Members Code of Conduct regime to the Chief Officer Appointments Committee, which makes recommendations to Full Council regarding any decision to dismiss a statutory officer.

3. Issues, Options and Analysis of Options

Review

- 3.1 Under the localism regime, the Monitoring Officer is pleased to report that the number of complaints against Members is relatively low and compares favourably with other Councils within the region. This does mean that the role of the Independent Person has not been exercised in practice. To address this, training has been provided and the opportunity to meet with other independent persons has been provided.
- 3.2 The view is that, whilst the period of tenure was set to end at the Annual Meeting of the Council in 2016, the Independent Persons have yet to reach their full potential. As the process of recruitment is complex, time consuming and expensive, it is considered the best use of resources is to invest in training and development of the existing Independent Persons. Furthermore, the option of sharing Independent Persons with neighbouring boroughs is being explored and in due course may be recommended should it prove to be advantageous to do so.

Proposed Extended Engagement of Independent Persons

- 3.3 For the reasons outlined above it is proposed that the Council agrees the engagement of the Independent persons be set to continue to after the Annual General Council meeting in 2019.

4. Reasons for Recommendation

- 4.1 To ensure statutory compliance and effective administration of any business that may engage the Members Code of Conduct.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 It is a statutory requirement that Council is consulted and approves the appointments.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 The appointment is a statutory requirement.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
**Senior Finance Officer – Management
Accounts**

The allowance paid to each of the Independent Persons is met from the Members Allowance Budget.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

The statutory requirements are set out in the report and have been met. Under Section 28(8)(c)(iii) of the Localism Act 2011, this decision must be agreed by a majority of the whole number of councillors.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
**Community Development and Equalities
Manager**

The previous appointments followed an open recruitment process ensuring that the recommended candidates were selected on merit.

7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None

8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- Reports to the Council to seek agreement to the appointment of Independent Persons on 26 September 2012, 24 July 2013 and 11 June 2014. These reports are available online at <http://democracy.thurrock.gov.uk/thurrock/Home.aspx>
- The original recruitment documents relating to each of the Independent Persons contain personal information and as such are exempt under paragraph 1 of Schedule 12 A of the Local Government Act 1972 as amended and it is not in the public interest to disclose those documents.

9. Appendices to the report

- None

Report Author:

David Lawson

Monitoring Officer and Deputy Head of Legal Services

Legal & Democratic Services

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25 May 2016	ITEM: 9
Annual Council	
Committees and their Terms of Reference	
Wards and communities affected: None	Key Decision: Not Applicable
Report of: Lyn Carpenter, Chief Executive	
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public	

Executive Summary

This report requests the Council to formally establish those committees it considers necessary to fulfil its functions in the ensuing municipal year, in accordance with the requirements of both legislation and the Council's Constitution.

1. Recommendation(s)

- 1.1 That the Overview and Scrutiny Committees listed in paragraph 3.2 of the report be established for the 2016-17 municipal year, with their terms of reference being those set out in Chapter 4 of the Constitution.**
- 1.2 That the Committees listed in paragraph 3.4 of the report be established for the 2016-17 municipal year, with their terms of reference being those set out in Chapter 5 of the Constitution.**

2. Introduction and Background

2.1 The Council must establish:

- (a) At least one Overview and Scrutiny Committee;
- (b) A committee under the Licensing Act 2003;
- (c) A Health and Wellbeing Board

and may establish other committees.

2.2 Chapters 4 and 5 of the Constitution contain information regarding the committees that have been established, together with their specific terms of reference.

3. Issues, Options and Analysis of Options

3.1 The Council is requested to formally establish those committees considered necessary to fulfil the functions of the Authority during the forthcoming municipal year, in accordance with the requirements of both legislation and the Constitution.

Overview and Scrutiny:

3.2 The Constitution currently makes provision for six Overview and Scrutiny committees, as follows.

- Corporate Overview and Scrutiny Committee;
- Children's Services Overview and Scrutiny Committee;
- Health and Well being Overview and Scrutiny Committee;
- Housing Overview and Scrutiny Committee
- Cleaner, Greener and Safer Overview and Scrutiny Committee;
- Planning, Transport, Regeneration Overview and Scrutiny Committee;

3.3 The terms of reference for each of the six committees mentioned in paragraph 3.2 above are set out in Chapter 4, Part 2 of the Constitution.

Committees and sub-committees of the Council:

3.4 Provision has been made within the Constitution for the following committees of the Council:

- Planning Committee;
- Licensing Committee (and a Licensing Sub-committee);
- General Services Committee;
- Standards and Audit Committee;
- Corporate Parenting Committee;
- Health and Wellbeing Board

3.5 The terms of reference of each committee mentioned in paragraph 3.4 above are set out in Chapter 5 of the Constitution.

Changes to the number of committees or terms of reference:

3.6 Any changes to the number of committees, or their terms of reference, will have to be reflected in the Constitution and therefore will require the approval of the Council.

3.7 Should the Council seek to establish or discontinue a committee that is currently included within the Constitution, it would be necessary to calculate the allocation of seats on committees to political groups. This too would require the approval of the Council, as would any nominations to committees

that may be made as a result. Any significant changes to be made to the Constitution should first be considered by the Constitution Working Group.

4. Reasons for Recommendation

- 4.1 The Council is recommended to establish the committees detailed in this report for the 2016-17 municipal year in order to facilitate the efficient discharge of its functions and that their terms of reference be those contained with the Constitution.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 No consultation has been undertaken in respect of this report.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 Establishing those committees it considers necessary to fulfil its functions, in accordance with the requirements of both legislation and the Constitution, should enable the Council to discharge those functions in a timely, open and transparent manner for the benefit of the residents of the Borough.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management Accounts

The cost of servicing these committees will be met through the existing budgets. The yearly cost of an overview and scrutiny committee is £7,714 for the allowances for the Chair and Vice-Chair plus additional costs for senior officer time attending the meetings and preparing reports.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

These are set out in the body of the report.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities Manager

There are no diversity implications noted in this report.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

9. **Appendices to the report**

- There are no appendices to this report.

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services

25 May 2016	ITEM: 10
Annual Council	
Allocation of committee seats and committee appointments	
Wards and communities affected: None	Key Decision: Not Applicable
Report of: Lyn Carpenter, Chief Executive	
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public.	

Executive Summary

This report requests the Council to confirm the calculations relating to the allocation of seats on committees and to appoint the nominations of political groups to committees. The report also requests the Council to appoint the Chairs and Vice-Chairs of certain committees.

1. Recommendation(s)

- 1.1 That the allocation of seats, as set out in Appendix 1, be approved.
- 1.2 That the nominations of the political groups to seats on committees be approved, as set out in Appendix 2 (to be tabled when nominations are received).
- 1.3 That in accordance with Committee Procedure Rule 13.2, 'Participation of Appointed Members', all Elected Members be required to undertake an enhanced DBS check, and those Members appointed to the following committees be expected to undertake the DBS check within 2 months of taking up their seats:
 - Children's Services Overview and Scrutiny Committee
 - Health and Wellbeing Overview and Scrutiny Committee
 - Standards and Audit Committee
 - Corporate Parenting Committee
- 1.4 That the non-voting co-opted members of the Planning Committee, the Standards and Audit Committee, the Health and Well-being Overview

and Scrutiny Committee, the Housing Overview and Scrutiny Committee, the Children's Services Overview and Scrutiny Committee and the Corporate Parenting Committee be appointed, as set out in Appendix 2.

1.5 That the Chairs and Vice-Chairs of committees be appointed, as set out in Appendix 3 (to be tabled when nominations are received).

2. Introduction and Background

2.1 Political Groups on the Council are formed in accordance with the Local Government (Committees and Political Groups) Regulations 1990 when two or more councillors notify the Chief Executive, as Proper Officer, of their wish to be treated as a group.

2.2 Section 15 of the Local Government and Housing Act 1989 imposes a duty on the local authority at the annual meeting, or as soon as possible after it, to review the allocation of seats on the committees of the Council between the political groups. The Council may carry out such a review and any other time and may do so if requested by a political group.

2.3 The following principles apply to the allocation of seats:

- (a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- (b) That the majority of seats on each committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) That, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- (d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

2.4 Sub-committees, with the exception of the Licensing Sub-Committee, are also governed by the political balance rules, but it is not necessary to add up all the sub-committee seats and then allocate them in proportion. As far as this is practicable, the allocation of seats on each sub-committee should reflect the proportional representation of the political groups on the Council.

2.5 The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

2.6 Any non-aligned members are to be appointed to available seats on committees by the Council.

- 2.7 The Cabinet and the Health and Wellbeing Board are not required to be proportional and so are outside of the political balance calculation.
- 2.8 The Leader of the Council appoints the Cabinet and, in accordance with the Terms of Reference, will also make nominations to the 4 places available on the Health and Wellbeing Board, with the latter to be agreed by the Council.
- 2.9 It is open to the Council when carrying out a review to adopt some arrangement other than that prescribed by the Act and the Regulations. Notice of such a proposal would have to be given in the Summons, and a decision would need to be made with no one voting against it. The remainder of this report therefore assumes that the Council will not want an alternative arrangement to that prescribed by law.

Political proportionality

- 2.10 The political balance of the Council can be calculated by using the simple formula below (to two decimal places):

$$\frac{\text{No. of Group Members} \times 100}{49}$$

- 2.11 Following the local elections held on 5 May 2016, the political balance of the Council set out in Table 1 below:

Group	Councillors	%
Labour	14	28.57%
Conservative	17	34.69%
UKIP	17	34.69%
Ungrouped	1	2.05%
Total	49	100

- 2.12 The calculation to determine the strict entitlement of political groups to seats on committees is as follows:

$$\frac{\% \text{ from Table 1}}{100} \times \text{Total No. of seats available (81 seats)}$$

- 2.13 Those members who are not members of political groups have no legal entitlement to an allocation of seats on committees. However, the political groups are entitled to their proportion of seats and once their entitlement has

been reached, the remaining seats may be filled by members not belonging to a political group. Such Members are classed as being non-aligned.

- 2.14 The LGA Independent Group has taken the view that in the true spirit of the Act, that morally or democratically, non-aligned councillors are entitled to fair representation. Groups are not entitled to have more than their share and thus they cannot exclude councillors that are not grouped i.e. single party councillors or non-aligned Independent councillors. For example in an authority of 49 councillors with one non-grouped councillor, the council must make 1/49 of the places available.

3. Issues, Options and Analysis of Options

- 3.1 The number of seats on committees that are available to be allocated amongst the political groups represented on the Council is 81.
- 3.2 Each of the political groups (formed when 2 or more councillors notify the Chief Executive, as Proper Officer, of their wish to be treated as a group) are entitled to a certain number of seats on committees. This is based upon their percentage representation on the Council as a whole, as detailed in Table 1 at paragraph 2.11 above.
- 3.3 The calculation to determine the entitlement of political groups to seats on committees is as follows:

$$\frac{\% \text{ from Table 1}}{100} \times \text{Total No. of seats available (81 seats)}$$

- 3.4 After undertaking the above calculation for each of the political groups represented on the Council, the entitlement to seats is as follows:

- Labour 23 seats
- Conservative 28 seats
- UKIP 28 seats
- Independent 2 seats

- 3.5 Each of the political groups are only entitled to their proportion of seats.
- 3.6 In order to ascertain the number of seats to be allocated to political groups on each committee, the following calculation is required to be undertaken:

$$\frac{\% \text{ from Table 1}}{100} \times \text{No. of committee places available}$$

- 3.7 After applying the above calculation to each of the committees that have been established at Agenda Item 9, the following results can be seen:

(a) 6 member committee – applies to all **Overview & Scrutiny committees and the Standards & Audit Committee**

• Lab	$28.57 / 100 \times 6 =$	1.71	=	2 seat(s)
• Con	$34.69 / 100 \times 6 =$	2.08	=	2 seat(s)
• UKIP	$34.69 / 100 \times 6 =$	2.08	=	2 seat(s)
• Ind	$2.05 / 100 \times 6 =$	0.12	=	0 seat(s)

From the calculations set out above, a manual adjustment may be required, as explained in paragraph **3.9** of this report.

(b) 7 member committee – applies to the **General Services Committee**

• Lab	$28.57 / 100 \times 7 =$	2.00	=	2 seat(s)
• Con	$34.69 / 100 \times 7 =$	2.43	=	2 seat(s)
• UKIP	$34.69 / 100 \times 7 =$	2.43	=	2 seat(s)
• Ind	$2.05 / 100 \times 7 =$	0.14	=	1 seat(s)

From the calculations set out above, a manual adjustment may be required, as explained in paragraph **3.9** of this report.

(c) 8 member committee – applies to the **Corporate Parenting Committee**

• Lab	$28.57 / 100 \times 8 =$	2.29	=	2 seat(s)
• Con	$34.69 / 100 \times 8 =$	2.78	=	3 seat(s)
• UKIP	$34.69 / 100 \times 8 =$	2.78	=	3 seat(s)
• Ind	$2.05 / 100 \times 8 =$	0.16	=	0 seat(s)

(d) 9 member committee – applies to the **Planning Committee**

• Lab	$28.57 / 100 \times 9 =$	2.57	=	3 seat(s)
• Con	$34.69 / 100 \times 9 =$	3.12	=	3 seat(s)
• UKIP	$34.69 / 100 \times 9 =$	3.12	=	3 seat(s)
• Ind	$2.05 / 100 \times 9 =$	0.18	=	0 seat(s)

From the calculations set out above, a manual adjustment may be required, as explained in paragraph **3.9** of this report.

(e) 15 member committee – applies to the **Licensing Committee**

• Lab	$28.57 / 100 \times 15 =$	4.29	=	4 seat(s)
• Con	$34.69 / 100 \times 15 =$	5.20	=	5 seat(s)
• UKIP	$34.69 / 100 \times 15 =$	5.20	=	5 seat(s)
• Ind	$2.05 / 100 \times 15 =$	0.30	=	1 seat(s)

- 3.8 **Appendix 1** shows a rounded allocation of seats to each political group. This is then required to be manually adjusted to ensure that the number of seats allocated to a particular political group matches and does not exceed their entitlement.
- 3.9 From the figures set out in **Appendix 1**, manual adjustments are required. However, at a meeting of Group Leaders on 16 May 2016, it was agreed that all parties were happy with the political calculations set out in Appendix 1 and no manual adjustments would be made.
- 3.10 Group Leaders have been consulted in respect of the calculations set out at **Appendix 1**, together with the manual adjustments that are required in order to ensure that seats on committees are correctly allocated to each of the political groups.
- 3.11 Group Leaders have also been requested to provide nominations to the places on committees to which their respective groups are entitled.
- 3.12 The nominations of political groups to seats on committees and the nominations for Chair and Vice Chair of committees will be circulated at the meeting.

4. Reasons for Recommendation

- 4.1 The Council is required to make the required appointments to those committees that have been established to facilitate the efficient discharge of its functions, as set out in Agenda Item 9.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 Consultation has been undertaken in respect of this report with the Leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees and their respective nominations are put before Council for approval.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 Appointing members to those committees established at Agenda Item 9, in accordance with the political balance of the Council and associated allocation of seats on committees, will enable the Council to properly discharge its functions.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**

Senior Finance Officer – Management Accounts

The cost of servicing these committees will be met through the existing budgets.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

These are set out in the body of the report.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities Manager

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. Therefore, attention is drawn to the importance of ensuring that appointments to committees are underpinned by appropriate training on the statutory equality framework. The introduction of essential member training provides the assurance that members of committees will be able to fulfil their obligations with a full understanding of equality and diversity issues. This is fundamental to the Council being able to meet its statutory responsibilities. However, consideration must be given to members not completing the training or not attending, and the steps to be taken in these circumstances, once the member has been appointed.

7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

9. Appendices to the report

There are the following appendices to this report:

- **Appendix 1** – Allocation of seats

- **Appendix 2** – Nominations of political groups to seats on Committees (to be circulated at the meeting)
- **Appendix 3** – Appointment of Chairs and Vice-Chairs of Committees (to be circulated at the meeting)

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal and Democratic Services

Party Group	Committee	Size of Committee	Conservative		Labour		Independent		UKIP		Ungrouped / Seats to allocate	Total
			Strict entitlement	Rounded Entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement	Strict entitlement	Rounded entitlement		
Number of members			17		14		0		17		1	49
Overall proportionality			0.346938776	34.69%	0.285714286	28.57%	0	0.00%	0.346938776	34.69%		
Total strict entitlement			28.10204082		23.14285714		0		28.10204082			
Total rounded entitlement			28		23		0		28		79	2
Children's O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Cleaner & Greener O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Corporate O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Health O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Housing O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Planning, Transport & Regeneration O&S		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Planning		9	3.12	3	2.57	3	0.00	0	3.12	3	9	0
Licensing		15	5.20	5	4.29	4	0.00	0	5.20	5	14	1
General Services		7	2.43	2	2.00	2	0.00	0	2.43	2	6	1
Corporate Parenting		8	2.78	3	2.29	2	0.00	0	2.78	3	8	0
Standards & Audit		6	2.08	2	1.71	2	0.00	0	2.08	2	6	0
Total seats		81		27		25		0		27	79	2
Adjustments				1		-2		0		1		

Notes:

- 1 The total rounded entitlement of each party group is compared with the total number of seats allocated to that group. The allocations are then adjusted manually to ensure that the number of seats allocated to a particular group matches their entitlement.
- 2 Compare total rounded entitlement of each party group (Row 7) with the total number of seats allocated to that group in Row 20. Then adjust the allocations manually to ensure that the number in Row 20 matches that in Row 7

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25 May 2016	ITEM: 11
Annual Council	
Appointments to Outside Bodies, Statutory and other Panels	
Wards and communities affected: None	Key Decision: Not Applicable
Report of: Lyn Carpenter, Chief Executive	
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public.	

Executive Summary

This report requests the Council to consider the nominations made by Group Leaders to Outside Bodies, Statutory and Other Panels for those appointments that are to be made by Full Council.

1. Recommendation(s)

- 1.1 That the nominations to Outside Bodies, Statutory and Other Panels be approved (to be tabled when nominations are received).**
- 1.2 That in accordance with Committee Procedure Rule 13.2, ‘Participation of Appointed Members’, all Elected Members be required to undertake an enhanced DBS within 2 months of taking up their role.**

2. Introduction and Background

- 2.1 Both the Full Council and the Cabinet have powers to appoint Members, officers and others to serve on Outside Bodies in a variety of capacities.
- 2.2 Chapter 12, Part 2, of the Council’s Constitution provides details of those Outside Bodies, Statutory and Other Panels where appointments are to be made by either Full Council or by the Cabinet.

3. Issues, Options and Analysis of Options

- 3.1 Nominations have been sought from Group Leaders for the appointments to Outside Bodies, Statutory and Other Panels that are required to be made by the Council.
- 3.2 Those nominations will be tabled when nominations have been received from Group Leaders.
- 3.3 In accordance with the Participation of Appointed Members Committee Procedure Rule 13.2 of the Council's Constitution, it is a requirement for all Members to be enhanced DBS checked (formally called CRB checks).
- 3.4 For certain outside bodies, statutory and other panels, it is considered to be a requirement that those Members appointed should be DBS checked before they take up their role. This position is considered to be best practice and will specifically apply to the following, however such DBS checks will be captured under 3.3. as detailed above:
 - Adoption Panel
 - Fostering Panel

Voting on appointments

- 3.5 The Constitution contains a procedure to be followed if there are more people nominated for any position(s) than there are position(s) to be filled (Chapter 2, part 2, Rule 20.9) and this will be applied in the event of any places on Outside Bodies, Statutory and Other Panels being contested.
- 3.6 If there is not a clear majority of votes in favour of the required number of people, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.
- 3.7 Where there is an equality of votes for a person to continue in the appointment process, a vote shall be taken between those candidates having an equality of votes to determine which candidate shall continue in the appointment process.

Changes to appointments made

- 3.8 Any changes to the appointments made will require the approval of the appointing body, be this Full Council or Cabinet.

Reports from Members appointed to Outside Bodies

- 3.9 There is an expectation that Members appointed to represent the Council on Outside Bodies will report back to the Council at least annually.

4. Reasons for Recommendation

- 4.1 The Council should ensure that it continues to nominate representatives to sit on Outside Bodies, Statutory and other Panels so that its interests can be properly represented, together with those of the wider community.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 In the course of seeking nominations, consultation has been undertaken with the Leaders of each of the political groups represented on the Council.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 It is important for the Council to nominate to such bodies in order to ensure that it continues to represent the interests of both the Authority and the wider community.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management Accounts

There are no financial implications arising from this report.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

It is important that Members are correctly appointed, through the relevant Council meeting, to ensure they are indemnified in certain circumstances.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development & Equalities Manager

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. Therefore attention is drawn to the importance of ensuring that appointments to Outside Bodies, Statutory and Other Panels are underpinned by appropriate training on the statutory equality framework.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

9. **Appendices to the report**

- **Appendix 1** – The nominations of political groups to Outside Bodies, Statutory and Other Panels will be circulated at the meeting.

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services

25 May 2016	ITEM: 12
Annual Council	
Schedule of Meetings 2016-17	
Wards and communities affected: None	Key Decision: Not Applicable
Report of: Lyn Carpenter, Chief Executive	
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public	

Executive Summary

This report requests the agreement of the Council to the schedule of ordinary meetings of the Council, Cabinet and those committees that have been established at Agenda Item 9 for the 2016-17 municipal year.

1. Recommendation(s)

1.1 That the Calendar of Meetings for 2016-17 be approved.

2. Introduction and Background

2.1 The Constitution requires the Council, at its annual meeting, to agree the schedule of ordinary meetings for the coming municipal year.

2.2 In a year when there is an ordinary election of Councillors, the Constitution requires that the Annual Meeting take place within 21 days of the retirement of the outgoing Councillors.

3. Issues, Options and Analysis of Options

3.1 A schedule of ordinary meetings for 2016-17 has been prepared and is attached at **Appendix 1** to this report.

3.2 It should be noted that some committees and sub-committees will meet on an “as and when required” basis. This is due to the nature of the business they are required to consider and, as such, they have not been included in the schedule of ordinary meetings. In particular, this applies to the General Services Committee.

- 3.4 Once the schedule of ordinary meetings has been approved, a notice is published 5 clear working days before the beginning of the month to which it refers and contains details of the date, time and venue of each meeting to be held during that month. This acts as the official notice of the meeting and is published on the notice board at the front of the Civic Offices. In addition, information relating to all meetings to be held is available on the Council's website.
- 3.5 If any changes are made to the agreed schedule of meetings during the course of the year, such as a new meeting being arranged or a meeting being cancelled, further notices will be issued and information will be updated on the Council's website.
- 3.6 In exceptional circumstances, an "Extraordinary Meeting" can be called by the Proper Officer but this should be done in accordance with those provisions contained within the Constitution. In any such cases, notice of the meeting will be provided on the notice board to the front of the Civic Offices and on the Council's website.
- 3.7 In consultation with the Group Leaders, the dates of some political Group Meetings of the two main Groups on the Authority have also been included.

4. Reasons for Recommendation

- 4.1 The Council is required to approve the schedule of ordinary meetings for 2016-17 and this will ensure that arrangements can be put in place for effective and efficient decision making throughout the municipal year.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 Consultation has been undertaken with the Leaders of each of the political groups represented on the Council.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 The Council should have a schedule of meetings in place to ensure that arrangements can be put in place for effective and efficient decision making.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
**Senior Finance Officer – Management
Accounts**

The cost of supporting the meetings contained within the Appendix to this report can be met from existing budgets.

Any increase in the number of meetings will have a direct resource implication on the officer support structure, particularly the Democratic Services team. Officers will endeavour to ensure that costs are contained within the budgets available.

If additional resources are required then compensating savings will have to be found within the Council's budget.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

There are no specific legal implications arising from this report.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
**Community Development and Equalities
Manager**

There are no diversity implications noted in this report.

7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

9. Appendices to the report

- **Appendix 1** – Schedule of ordinary meetings for 2016-17

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services

MAY 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1 May
2 Bank Holiday	3	4	5 LOCAL & PCC ELECTION	6	7
					8
9	10	11	12	13	14
					15
16	17 Member Induction Day	18	19 Members training on Adult, Housing & Health 18.00-19.30	20	21
					22
23 14:00 Planning Chair's Briefing Members training on Children's Services 18.00-19.30	24	25 19:00 Annual Council	26 17.30 – 19.00 Planning Committee Mandatory Training 19.00 Planning Committee	27	28
					29
30 Bank Holiday	SCHOOL HOLIDAY 31				

JUNE 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		SCHOOL HOLIDAY 1	SCHOOL HOLIDAY 2	SCHOOL HOLIDAY 3	4
					5
6 18:00 – 19:30 Corporate Parenting Mandatory Training	7	8 19:00 Cabinet 19:00 Mandatory Licensing Training	9 19:00 Health Overview and Scrutiny Committee	10	11
13 Members training on Environment & Place 18.00-19.30	14 18:00 – 19:00 Standards & Audit Committee Mandatory Training 19:00 Standards & Audit Committee	15 19:00 Licensing Sub-Committee	16 18:00 – 20:00 Chairing Skills for Chairs and Vice-Chairs Training	17	18
20 14:00 Planning Chair's Briefing Members training on Budget 18.00-19.30	21 18:00 – 19:00 Finance & Budget Training 19:00 Corporate Overview and Scrutiny	22 19:00 SACRE	23	24	25
27 Conservative Group	28 Labour Group	29 19:00 Council	30 18:00 Planning Committee		26

JULY 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				1	2
					3
4	5	6	7	8	9
19:00 Planning, Transport & Regeneration Overview and Scrutiny	LGA CONFERENCE 19:00 Corporate Parenting Committee	LGA CONFERENCE 19:00 Children's Services Overview & Scrutiny Committee	LGA CONFERENCE 19:00 Licensing Committee		10
11	12	13	14	15	16
18:00 – 20:00 Scrutiny Skills Training Course	19:00 Cleaner, Greener & Safer Overview & Scrutiny Committee	19:00 Cabinet	14:00 – 16:00 Health & Wellbeing Board 19:00 Licensing Sub-Committee		17
18	19	20	21	22	23
		18:00 – 20:00 Raising the Bar in Council Debate Training	19:00 Housing Overview & Scrutiny Committee		24
25	26	27	28	29	30
SCHOOL HOLIDAY	SCHOOL HOLIDAY	SCHOOL HOLIDAY	SCHOOL HOLIDAY		31
14:00 Planning Chair's Briefing Conservative Group	Labour Group	19:00 Council	18:00 Planning Committee		

AUGUST 2016

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Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
SCHOOL HOLIDAY 1	SCHOOL HOLIDAY 2	SCHOOL HOLIDAY 3	SCHOOL HOLIDAY 4	SCHOOL HOLIDAY 5	6
					7
SCHOOL HOLIDAY 8	SCHOOL HOLIDAY 9	SCHOOL HOLIDAY 10	SCHOOL HOLIDAY 11	SCHOOL HOLIDAY 12	13
					14
SCHOOL HOLIDAY 15	SCHOOL HOLIDAY 16	SCHOOL HOLIDAY 17	SCHOOL HOLIDAY 18	SCHOOL HOLIDAY 19	20
		19:00 Licensing Sub-Committee		14:00 Planning Chair's Briefing	21
SCHOOL HOLIDAY 22	SCHOOL HOLIDAY 23	SCHOOL HOLIDAY 24	SCHOOL HOLIDAY 25	SCHOOL HOLIDAY 26	27
14:00 Planning Chair's Briefing			18:00 Planning Committee		28
SCHOOL HOLIDAY 29	SCHOOL HOLIDAY 30	SCHOOL HOLIDAY 31			
Bank Holiday					

SEPTEMBER 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1	2	3
					4
5	6 18:00 – 19:30 Housing Service Briefing Session	7 19:00 Cabinet	8 19:00 Standards & Audit Committee	9	10
					11
12 18:00 – 19:30 Health & Wellbeing Briefing Session	13 19:00 Planning, Transport & Regeneration Overview & Scrutiny Committee	14 19:00 SACRE	15 14:00 – 16:00 Health & Wellbeing Board 19:00 Health Overview & Scrutiny Committee	16	17
					18
19 14:00 Planning Chair's Briefing	20 19:00 Corporate Overview & Scrutiny Committee	21 19:00 Licensing Sub-Committee	22 18.00 Planning Committee	23	24
					25 LABOUR PARTY CONFERENCE
26 LABOUR PARTY CONFERENCE Conservative Group	27 LABOUR PARTY CONFERENCE Labour Group	28 19:00 Council	29	30	

OCTOBER 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
					2 CONSERVATIVE PARTY CONFERENCE
3 CONSERVATIVE PARTY CONFERENCE	4 CONSERVATIVE PARTY CONFERENCE 19:00 Corporate Parenting Committee	5 CONSERVATIVE PARTY CONFERENCE 19:00 Licensing Sub- Committee	6 19:00 Housing Overview & Scrutiny Committee	7	8
10	11 19:00 Cleaner, Greener & Safer Overview & Scrutiny Committee	12 19:00 Cabinet	13 19:00 Children's Services Overview & Scrutiny Committee	14	9 15 16
17 14:00 Planning Chair's Briefing	18 19:00 Licensing Committee	19	20 18:00 Planning Committee	21	22 23
SCHOOL HOLIDAY 24 Conservative Group	SCHOOL HOLIDAY 25 Labour Group	SCHOOL HOLIDAY 26 19:00 Council	SCHOOL HOLIDAY 27	SCHOOL HOLIDAY 28	29 30
31					

NOVEMBER 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	1	2	3	4	5
					6
7	8 19:00 Planning, Transport & Regeneration Overview & Scrutiny	9 19:00 Cabinet	10 19:00 Health Overview & Scrutiny Committee	11	12
					13
14	15 19:00 Standards & Audit Committee	16	17 14:00 – 16:00 Health & Wellbeing Board 19:00 Licensing Sub-Committee	18	19
					20
21 14:00 Planning Chair's Briefing	22 19:00 Corporate Overview & Scrutiny Committee	23	24 18:00 Planning Committee	25	26
					27
28 Conservative Group	29 Labour Group	30 19:00 Council			

DECEMBER 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1	2	3
					4
5	6	7	8	9	10
	19:00 Cleaner, Greener & Safer Overview & Scrutiny Committee	19:00 SACRE	19:00 Children's Services Overview & Scrutiny Committee		11
12	13	14	15	16	17
14:00 Planning Chair's Briefing	19:00 Housing Overview & Scrutiny Committee	19:00 Cabinet	18:00 Planning Committee		18
19	20	21	SCHOOL HOLIDAY 22	SCHOOL HOLIDAY 23	24
					Christmas Eve
					25
					Christmas Day
26	27	SCHOOL HOLIDAY 28	SCHOOL HOLIDAY 29	SCHOOL HOLIDAY 30	31
Boxing Day Bank Holiday Civic Offices Closed	Bank Holiday (Christmas Day Substitute Day) Civic Offices Closed	Civic Offices Closed			

JANUARY 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
2	SCHOOL HOLIDAY 3	SCHOOL HOLIDAY 4	5	6	7
Bank Holiday (New Year's Day Substitute Day)			14:00 – 16:00 Health & Wellbeing Board		8
			19:00 Planning, Transport & Regeneration Overview & Scrutiny Committee		
9	10	11	12	13	14
	19:00 Corporate Parenting Committee	19:00 Cabinet	19:00 Licensing Sub-Committee		15
16	17	18	19	20	21
14:00 Planning Chair's Briefing	19:00 Health Overview & Scrutiny Committee	19:00 Corporate Overview & Scrutiny Committee	18:00 Planning Committee		22
23	24	25	26	27	28
Conservative Group	Labour Group	19:00 Council			29
30	31				

FEBRUARY 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 19:00 Children's Services Overview & Scrutiny Committee	2 19:00 Housing Overview & Scrutiny Committee	3	4
					5
6	7 19:00 Licensing Committee	8 19:00 Cabinet	9 19:00 Cleaner, Greener & Safer Overview & Scrutiny Committee	10	11
					12
SCHOOL HOLIDAY 13 14:00 Planning Chair's Briefing	SCHOOL HOLIDAY 14	SCHOOL HOLIDAY 15	SCHOOL HOLIDAY 16 18:00 Planning Committee	SCHOOL HOLIDAY 17	18
					19
20 Conservative Group	21 Labour Group	22 19:00 Council	23	24	25
					26
27	28 19:00 Standards & Audit Committee				

MARCH 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 19:00 SACRE	2	3	4 5
6	7 19:00 Planning, Transport & Regeneration Overview & Scrutiny Committee	8 19:00 Cabinet	9 19:00 Corporate Parenting Committee	10	11 12
13 14:00 Planning Chair's Briefing	14 19:00 Corporate Overview & Scrutiny Committee	15 19:00 Health Overview & Scrutiny Committee	16 14:00 – 16:00 Health & Wellbeing Board 18:00 Planning Committee	17	18 19
20	21	22	23	24	25 26
27 Conservative Group	28 Labour Group	29 Council	30	31	

APRIL 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
					2
SCHOOL HOLIDAY 3	SCHOOL HOLIDAY 4	SCHOOL HOLIDAY 5	SCHOOL HOLIDAY 6	SCHOOL HOLIDAY 7	8
					9
SCHOOL HOLIDAY 10	SCHOOL HOLIDAY 11	SCHOOL HOLIDAY 12	SCHOOL HOLIDAY 13	14	15
14:00 Planning Chair's Briefing	19:00 Licensing Sub-Committee		18:00 Planning Committee	Good Friday Bank Holiday	16
17	18	19	20	21	22
Easter Monday Bank Holiday					23
24	25	26	27	28	29
					30

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MAY 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
1 Bank Holiday Early May Bank Holiday	2	3	4	5	6
					7
8	9	10	11	12	13
					14
15	16	17	18	19	20
					21
22	23	24 19:00 Annual Council	25	26	27
					28
29 Bank Holiday Spring Bank Holiday	SCHOOL HOLIDAY 30	SCHOOL HOLIDAY 31			

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25 May 2016	ITEM: 13
Annual Council	
Schedule of Elections and Order of Retirement of Councillors	
Wards and communities affected: None	Key Decision: Not Applicable
Report of: Lyn Carpenter, Chief Executive	
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer	
Accountable Director: Lyn Carpenter, Chief Executive	
This report is public	

Executive Summary

This report informs Council of the schedule of elections to be held between 2017 and 2020 and also sets out the order of retirement of Councillors.

1. Recommendation(s)

1.1 That the schedule of elections from 2017 to 2020 and order of retirement of Councillors be noted.

2. Introduction and Background

2.1 This report advises Council of the schedule of elections from 2017 to 2020, in accordance with Schedule 2 of the Borough of Thurrock (Electoral Changes) Order 2002.

2.2 In accordance with the Order, approximately one-third of the seats on the Council come up for election each year, with a break in the fourth year of the cycle when no elections are held.

3. Issues, Options and Analysis of Options

3.1 This report complies with the Borough of Thurrock (Electoral Changes) Order 2002.

3.2 Elections will not be held in 2017, as this will be the fourth year of the cycle.

3.3 The new electoral cycle will commence in 2018.

3.4 The order of retirement of Councillors is set out in **Appendix 1** to this report.

4. Reasons for Recommendation

4.1 The Council are requested to note the schedule of elections and the order of retirement of councillors.

5. Consultation (including Overview and Scrutiny, if applicable)

5.1 No consultation has been undertaken in respect of this report.

6. Impact on corporate policies, priorities, performance and community impact

6.1 The production of a schedule of elections to 2020, together with the order of retirement of Councillors, underscores the Council's commitment to both good governance and timely communication of the requirements of the Borough of Thurrock (Electoral Changes) Order 2002.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management
Accounts

The cost of administering election by thirds is built into the current budget and medium term financial forecast. Any changes to this arrangement would require a re-profiling of budgets and would be set out in specific reports.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

The report complies with the requirements of the Borough of Thurrock (Electoral Changes) Order 2002. There are no direct legal implications.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities
Manager

There are no direct diversity implications arising from this report.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- The Borough of Thurrock (Electoral Changes) Order 2002. This is available online at <http://www.legislation.gov.uk/uksi/2002/2234/contents/made>

9. **Appendices to the report**

- **Appendix 1** – Order of retirement of Councillors

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services

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Schedule of Local Elections

WARD	2017	2018	2019	2020
Aveley & Uplands	Local elections are not scheduled to be held in 2017	Aker (UKIP)	P Smith (UKIP)	Spillman (UKIP)
Belhus		C Baker (UKIP)	Hamilton (UKIP)	Sheridan (UKIP)
Chadwell St Mary		B Rice (L)	Cherry (UKIP)	G Rice (L)
Chafford & North Stifford		No election	Coxshall (C)	Hague (C)
Corringham & Fobbing		No election	Stewart (C)	Watkins (C)
East Tilbury		No election	James Baker (UKIP)	Sammons (UKIP)
Grays Riverside		Kerin (L)	Pothecary (L)	Fish (L)
Grays Thurrock		Stone (L)	C Kent (L)	J Kent (L)
Little Thurrock Blackshots		Maney (C)	No election	Redsell (C)
Little Thurrock Rectory		Gledhill (C)	Kelly (C)	No election
Ockendon		Jan Baker (UKIP)	Wheeler (UKIP)	Potter (UKIP)
Orsett		B Little (C)	No election	S Little (C)
South Chafford		Ojetola (C)	No election	MacPherson (C)
Stanford East & Corringham Town		Jones (UKIP)	Churchman (UKIP)	Duffin (UKIP)
Stanford le Hope West		No election	Hebb (C)	Piccolo (C)
Stifford Clays		Snell (UKIP)	Gamester (UKIP)	No election
The Homesteads		Halden (C)	Tolson (C)	Collins (C)
Tilbury Riverside & Thurrock Park	Okunade (L)	Baldwin (L)	No election	

Tilbury St Chads		Liddiard (L)	No election	Worrall (L)
West Thurrock & South Stifford		Holloway (Cliff) L	Holloway (Victoria) (L)	Gerrish (L)